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DATA PRIVACY CONSENT FORM – EMPLOYMENT/RECRUITMENT

You acknowledge that in the course of and for the purpose of your employment and/or engagement, it is necessary for **Davao Doctors Hospital** to collect and process Personal Data relating to you and, if applicable, your relatives. These Personal Data include information for identification and other personal circumstances, such as your name, age, date of birth, address, nationality, gender, religious affiliation, contact information, employment preferences, educational and employment background, personality attributes, skills, licenses, certifications, electronic signature and other credentials, organizations and affiliations, and government-issued information and/or certifications or clearances particular to an individual.

Your Personal Data may be obtained in many ways including through interviews, from application forms, psychological report, medical result and clearance correspondence, by telephone and facsimile, by email, via our website [www.ddh.com.ph], and from third party sources.

By signing this contract, you consent to Davao Doctors Hospital to do the following:

1. Collect and process your Personal Data, as provided under applicable laws, regulations, and **Davao Doctors Hospital's** policies, for its and its affiliates' and partners' purposes.
2. Make your Personal Data available to **Davao Doctors Hospital's** affiliates and partners for them to process the Personal Data for their own benefit, for the same purpose/s as indicated above. A list of our affiliates and partners are available here; (www.sss.gov.ph; www.philhealth.gov.ph; www.pagibigfund.gov.ph; www.metrobank.com.ph)
3. Make your Personal Data available, and to permit **Davao Doctors Hospital's** affiliates and partners also to make your Personal Data available:
 - a. To third parties who provide products or services to **Davao Doctors Hospital** or its affiliates and partners for the same purposes as described above; and
 - b. To other third parties, where required or permitted by law, including regulatory authorities, government agencies, as well as parties with whom you voluntarily transact.

You confirm that, before providing us with the Personal Data of your relatives and character references ("Your contacts"), you have obtained their consent to: (i) you collecting their Personal Data; (ii) you sharing the same with the **Davao Doctors Hospital**, its affiliates and partners, and the third parties as indicated above; and (iii) to the processing (for purposes of hiring you for employment) of their Personal Data by **Davao Doctors Hospital** and its affiliates and partners indicated above as provided herein.

You acknowledge that the Personal Data will be retained in **Davao Doctors Hospital's** records for a period of one year if application was unsuccessful for the purpose of contacting you in connection with ongoing recruitment opportunities (Personal Data Retention Period, for brevity) / during the course of my employment and for 5 years _ period after the termination of your employment] for the purpose of *fulfilling its obligations as your employer*. Unless retention for a longer period is required for reasonable cause, the disposition of Personal Data shall, upon the lapse of the Personal Data Retention Period, be effected by **Davao Doctors Hospital** in accordance with applicable laws and regulations.

You are entitled to certain rights in relation to the Personal Data that may be collected from you, including the right to access, correction, and to object to the processing, as well as the right to lodge a complaint before the National Privacy Commission in case of violation of your rights as a data subject. For any concerns regarding your Personal Data, you may consult **Davao Doctors Hospital's** Data Privacy Officer at the following contact details:

Davao Doctors Hospital – Data Protection Officer

Office address: 3rd floor Annex 1 Building, 118 E. Quirino Avenue, Davao City, 8000 Davao del Sur, Philippines

Email address: mctalde@ddh.com.ph

Phone Number: +63 82 222 8000 local 1153

You further acknowledge that the foregoing was fully explained to you, and that you read and fully understood the foregoing.